Octagon Center for the Arts
Education Intern

Assist the Octagon Center for the Arts’ Education Director with researching, planning, preparing and executing art camps and classes for children grades 1st-6th.

Requirements
- Display responsibility and time management by arriving on time and appropriately dressed
- Use interpersonal skills to maintain a professional, respectful work environment
- Assist with set-up, preparation and research of art materials for summer camps and occasional community outreach activities
- Organize art materials and equipment in studios
- Act as classroom helper/leader for art camps and classes
- Help create education curriculum and sample art projects for camps and classes
- Plan and lead a camp/class of intern’s choice
- Participation in camps, as well as preparation on work days between camps
- Attend weekly meetings with the Education Director for help and guidance

Learning Goals
- Planning and preparation experience for teaching curriculum for the arts and general knowledge
- Face-to-face teaching experience: Learn how to command respect and authority over a room of children, while creating a relaxed and creative atmosphere
- Learn to use different methods of communication to facilitate learning
- Learn to plan and execute curriculum and projects on a tight schedule
- Work together to achieve any personal or education goals the intern has for themselves

Positions and Compensation
- Two positions for summer and two for fall
- Generally unpaid, however there may be a small stipend if funds are available
- May be used to fulfill internship credit requirements

Contact
Beth Weninger, Education Director
Octagon Center for the Arts
427 Douglas Ave
Ames, Iowa 50010
education@octagonarts.org

About the Octagon Center for the Arts
The Octagon Center for the Arts is a not-for-profit 501(c)-3 organization located in the heart of downtown Ames, Iowa. For more than fifty years, the Octagon has steadfastly worked to make the arts more accessible to the general public. We enhance people's lives by encouraging individual creativity, spirit, and potential. The Octagon continues to contribute to the quality of life and economic growth of the Ames community by making it a more livable and prosperous place. The Octagon serves more than 30,000 people annually through art classes and outreach programs, rotating exhibits, the retail Gallery Shop, and special events such as the Octagon Art Festival. For more information, please visit www.octagonarts.org.
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Art Education Intern: Ames Farmers’ Market Educator

The Farmers’ Market Educator is responsible for directing a monthly booth at the Ames Farmers’ Market for the Octagon Center for the Arts. The intern will plan curriculum, prepare sample art projects, and manage volunteers alongside the Octagon Staff.

Requirements

- Display responsibility and time management by arriving on time and dressed appropriately
- Use interpersonal skills to maintain a professional, respectful work environment
- Research, design and implement educational curriculum for the Ames Farmers’ Market
- Direct booth programs for elementary age children.
- Attend regular meetings with the Exhibits Coordinator for help and guidance

Learning Goals

- Planning and preparation experience for teaching curriculum for the arts
- Learn to plan and execute curriculum and projects on a budget
- Work to achieve any personal or education goals (as approved by supervisor)

Position Requirements

- Currently working toward a BA or BS in Art, Education or equivalent in relevant field
- Experience leading/working with staff, students, interns, or volunteers
- Experience working with children
- Excellent written and verbal communication skills
- Self-motivated, articulate, and highly organized

Time Commitment, Positions and Compensation:

- Two positions
- Must be able to work at each designated Farmers’ Market, once a month May through August
- A small stipend is available

Contact

Rhonda Scott, Events Coordinator
Octagon Center for the Arts
427 Douglas Ave
Ames, Iowa 50010
info@octagonarts.org

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