

MU Marketing Website Intern

The Marketing and Graphics team at the Memorial Union is seeking a self-motivated individual to assist the marketing specialist in developing the new Memorial Union website, starting as soon as possible. Work includes website design, database management, application maintenance, and other related duties.

The successful candidate will be creative, enthusiastic, and have the ability to work in a team and independently.

The qualified individual will possess general knowledge and interest in web design and loading content into the new website theme. Applicants should be interested in long-term employment (2+ semesters) and have at least three semesters left in their academic studies.

We anticipate most work can be done remotely, with some meetings or work hours being held in person in the Memorial Union office.

This is a single position available to be part of the MU Marketing and Graphics team, and works closely with our marketing specialist.

Position duties include, but are not limited to the following:

- Assist in writing and formatting Drupal web pages and follow new theme template that's available to staff
- Standard web development skills, including experience with HTML, CSS, Javascript/JQuery, PHP, and MySQL
- Serve as a proofreader when dealing with all copy
- Basic understanding of web site photo and graphic formats
- Some programming experience in either web or desktop languages

Hours:

10 hours a week, with the opportunity to add more hours if budget and workload allows. Depending on workload and performance, this could lead to continued hours beyond the fall 2023 semester.

Start date: As soon as possible

Pay: \$11.00/hour

To apply: please submit resume to Megan Moore, moorem@iastate.edu and online portfolio if available.